



THE DAY of the CLINIC

Transport of Cats

Keep all cats covered and warm throughout all stages of transport, before and after surgery. Cats can't regulate their body temperature for 24 hours after surgery.

Check-In Time

If you are bringing in **1-4 cats, check-in is between 6:30 am to 8:30 am.**

If you are bringing in **5 cats or more, check-in is between 6:30 am to 7:30 am.** More time is needed to bring in the cats, complete and process the Intake Forms, and attach the paperwork to each trap.

Doors lock promptly at 8:30 am. No cats are admitted after this time.

Check-In Procedure

Print your name on the check-in clipboard on the counter. There will be 2 sign-in lists – Cats with Appointments, Cats without Appointments. If your name appears on the clinic appointment list, please sign in accordingly. Cats without appointments are considered "standby" and will have surgery if enough space and time allows after all the cats with appointments are completed.

Bring your cats inside and place them together against a wall. Do not block entrances or walkways with your cats.

Make sure your Cat Intake forms are completed and signed. Keep the paperwork with you – do not attach it to the carriers or traps.

Wait in the lobby for your name to be called. Have your completed paperwork with you. Your name will be called in turn, and the remainder of check-in will be completed at the front desk.

While waiting, please write your LAST name on a piece of masking tape (kept on the counter) and place it on top of each trap cover. This helps us place your cats in the order received in our surgery suite.

Please don't leave the lobby area until your name is called. The cat colony rooms and dog kennels are closed and off-limits at this time of day for feeding and cleaning. Please do not enter.

After your cats' paperwork has been entered, our system will automatically issue a unique number for each of your cats which will be written on the Intake Form. Each cat will be also be labeled with the first 3 letters of your last name with a -1, -2, etc. For example: Mary Smith's cats will be "named" SMI-1, SMI-2, SMI-3, etc.

If your cat will be returned to its trap after surgery, we will make up 2 white tags for the cat.

- One will be affixed to the cat after he is sedated so he can be properly identified through his surgery.
- One needs to be affixed to the trap he's in.

If the cat is being returned to a hard-sided, plastic carrier after surgery, you will receive 3 tags.

The Intake Form will be placed inside a plastic sleeve, along with the tags.

Leave 1 tag inside the plastic sleeve; attach 1 to the trap, and 1 to your carrier (if applicable).

Pick-Up Time

The surgeries are done in the order received. You will be called when your cats are ready for discharge. We cannot provide an exact pick-up time. Latest pick-up time is 6:30 pm, same day. Cats can be picked up through the double-doors at the back of our building (near the picnic table). Follow the signs to the Recovery Room. We cannot hold cats overnight.

After Surgery

You will be provided with a copy of the cat's Medical Record with the Post-Op instructions printed on the reverse side. Please review them carefully. They contain important information for the post-surgery care of your cats.